

The *Journal of the South Carolina Historical Association* Style Guide

The editorial committee invites submission of manuscripts from authors of papers presented at the annual meeting. On the recommendation of reviewers and editors, manuscripts may be published in *The Journal of the South Carolina Historical Association*.

In general, manuscripts should not exceed 4500 words (about eighteen double-spaced pages) including endnotes. As soon as possible after the annual meeting, authors should submit an electronic copy to the editor for review. The electronic copy should be submitted as an e-mail attachment in Microsoft Word. The electronic text should be flush left and double-spaced, with as little special formatting as possible. Do not paginate the electronic version of the paper. Use 12-point type in the Times New Roman font. Include your name and affiliation, along with both electronic and postal contact information, in the email. The title of the paper should be at the top of the first page of the text, in bold type. Please use margins of one inch throughout your paper and space only once between sentences (i.e., after a period). Indent one-half inch without quotation marks all quotations five or more lines in length.

Documentation should be provided in **endnotes**, not at the foot of each page. At the end of the text of your paper double-space, then type the word “NOTES” centered between the margins. List endnotes in Arabic numerical sequence, each number followed by a period and space, and then the text of the endnote. Endnotes should be flush left and single-spaced. If your word-processing program demands the raised footnote numeral, it will be acceptable. Please ensure that your footnotes are correct—the right dates, page numbers, format, etc. Foreign words and titles of books or journals should be italicized. For the rest, *The Journal of the South Carolina Historical Association* adheres in matters of general usage to *The Chicago Manual of Style*.